

**PROPOSAL**

CITY OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

STATE OF \_\_\_\_\_

To the Honorable  
Board of City Commissioners  
City of Fargo, County of Cass  
State of North Dakota

The undersigned, after having personally examined the plans, specifications, form of contract, and bond on file in the office of the City Auditor and carefully investigated the proposed work, proposes to do all of said work of furnishing materials and constructing

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned further agrees to fully complete all such work, ready for use, including the furnishing of all materials, tools, labor, and all and everything necessary to finish and maintain the entire work in a proper and workmanlike manner until finally approved and accepted by the City Commissioners and City Engineer in accordance with the contract and under penalty of the contract bond.

The undersigned further proposes and agrees to comply with all legal requirements of contractors on public projects.

This proposal is made without connection or consultation with any other person, persons, or corporation making any other bid for the same purpose, and it is in all respects fair and without collusion or fraud.

This project is to be completed in accordance with the prices stated on the following bid sheets:

Bidders are cautioned to exercise extreme care in preparation of their bids. Bids will be evaluated on the basis of unit prices, extensions, and totals. Arithmetic discrepancies found on the face of the Bid Schedule shall be resolved as follows:

1. In case of discrepancy between unit price and extended price, the unit price will govern.

Award will be made to the responsible bidder having the lowest verified grand total bid.

The \_\_\_\_\_ Company of \_\_\_\_\_ is hereby offered as surety for the execution of the proposed contract and the guarantee therein imposed, said surety being subject to the approval of the Board of City Commissioners. If not approved, another and satisfactory surety company will be furnished.

It is hereby agreed that the City of Fargo has the right to reject this proposal or to award the work to the undersigned at the prices stipulated. If this proposal is rejected, then the bond which is made payable to the City Treasurer of the City of Fargo shall be returned to the undersigned within thirty (30) days after the date hereof. If this proposal is accepted and the work awarded and the undersigned shall fail to enter into a contract of the form and terms hereto attached within ten (10) days after the award of the contract shall have been made, then the said bond shall be cashed and paid into the treasury of the City of Fargo as liquidated damages for the failure of the undersigned to comply with the terms of this proposal.

(Here sign full name and give place of business or place of residence of bidder.)

Bidder's Names in Full \_\_\_\_\_

Business or Residence Address \_\_\_\_\_

(Here give the name and place of business or place of residence of all persons or corporations interested with the bidder.)

Name \_\_\_\_\_

Business or Residence Address \_\_\_\_\_

(If no such person, persons or corporations are so interested, distinctly write out the fact on the following lines.)

\_\_\_\_\_  
\_\_\_\_\_

(Here give the name and location of the last work of the kind herein contemplated which was accomplished by the bidder.)

\_\_\_\_\_  
\_\_\_\_\_

(As to this work, the bidder refers to the following persons or corporations.)

Name \_\_\_\_\_

Address \_\_\_\_\_

The undersigned further proposes and agrees to fully complete the contract on or before the completion date(s) specified in the bidding documents.

The various items in the preliminary estimate may be increased, decreased, or may not occur in the final estimate upon which payment to the contractor will be made. Such variations will be based upon actual quantities constructed, and such variations from the estimated quantities shall occur only for the betterment of the project.

The undersigned is duly and regularly licensed as required by the laws of North Dakota, and holds a Class \_\_\_\_\_ Contractor's License No. \_\_\_\_\_.

(If this proposal is made by a firm or by a corporation, the firm or corporation names must be here signed by one duly authorized to do so.)

Bidder \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated at \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

Post Office address of bidder, firm, or corporation for the next thirty days is as follows, to-wit:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_